

Settled 7/1/25 for
\$5,080.90
TA NO.
2538TA004

NOTICE: Enter numbers of the Transportation Request used on reverse side, attach copies.

1. To Chairperson, Committee on Rules Vice Speaker, V. Anthony B. Ada	2. From Office of Senator Shelly V. Calvo	Date 6/24/2025
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Please pay to the below named Traveler the Amount shown in item 10 below.

Traveler was on Travel status from 6/7/2025 (7:00am) To 6/15/2025 (6:00pm)
(DATE) (HOUR) (DATE) (HOUR)

4. Full Name of Traveler Jay Milan	5. Department to be Charged 524	Charge Account Number 06200
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7. This is supported by Travel Authorization of \$5,080.90	8. Number of Dependents Authorized 0
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Previous Travel Advance was given. (number of Travel Requests)

9. Traveler's Amount Claimed		Traveler	Dependents
(A) Per diem. (<u>8</u> days) (_____ days)			
	TRAVELER		DEPENDENTS
(B) Reimbursement for Transportation costs paid by traveler	(1) Tickets (2) Mileage (Miles @ \$0.51 per mile)	\$ 2,458.90	(paid to PacTour LLC)
(C) Miscellaneous Allowable costs: (List separately, use reverse side and continuation sheets if necessary. Attach supporting papers.)			
	First/Last Day M&Ies	\$ 138.00	
	M&Ies	\$ 552.00	
	Lodging	\$ 1,932.00	
	TOTALS	\$5,080.90	

10. Total Amount Claimed is \$	\$ 5,080.90	
Deduct Advance in item 7 \$	\$ 5,080.90	Balance due to Guam Legislature Traveler \$ <u>0.00</u>

11. Signature (Administrative Director, Guam Legislature) Joann Camacho, Executive Director	12. I certify that the amount claimed is true and just and payment for balance due has not been received (Signature of Claimant) (Date)
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FOR USE OF GUAM LEGISLATURE ACCOUNTING DIVISION

13. The balance due Guam Legislature in item 10 is:

Charged to Account Number	<u>06200-</u>	Department of	_____
And paid to Check Number	_____	Dated	_____

14. I certify that I have received payment as shown in item 13.

Signature (Traveler)	Date
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I LIHESLATURAN GUÅHAN
Guam Congress Building
 163 W Chalan Santo Papa Hagåtña, Guam 96910

DATE: 06/24/25

MEMORANDUM

TO: EXECUTIVE DIRECTOR

VIA: CHIEF FISCAL OFFICER

FROM: Office of Senator Shelly V. Calvo

SUBJECT: TRAVEL DATA FOR SETTLEMENT VOUCHER FOR
 TRAVEL AUTHORIZATION NUMBER:

THE FOLLOWING DATA ARE SUBMITTED FOR PREPERATION OF MY TRAVEL VOUCHER AND SETTLEMENT OFF - ISLAND TRAVEL ACCOUNT.

1) NAME OF TRAVELER: Jay Milan

2) ITINERARY: Guam to Washington, D.C.

3) DATE AND TIME TRAVELER DEPARTED GUAM: DAT 06/07/25 TIME: 7am

4) DATE AND TIME TRAVELER RETURENED TO GUAM: DAT 06/15/25 TIME: 6pm

5) PER DIEM

	AUTHORIZED			CLAIMED		
	DAYS	RATE	AMOUNT	DAYS	RATE	AMOUNT
A) First/Last Day	A) 2	\$ 69.00	\$ 138.00	A) 2	\$ 69.00	\$ 138.00
B) M&Ies	B) 6	\$ 92.00	\$ 552.00	B) 6	\$ 92.00	\$ 552.00
C) Lodging	C) 7	\$ 276.00	\$ 1,932.00	C) 7	\$276.00	\$ 1,932.00
	D)		\$ -	D)	\$ -	\$ -
TOTAL:			\$ 2,622.00	TOTAL:		\$ 2,622.00

6) MISCELLANEOUS ALLOWANCE: SEE ATTACHED

PURPOSE:	AUTHORIZED	CLAIMED
A) _____	\$ -	_____
B) _____	\$ -	_____
C) _____	\$ -	_____
TOTAL MISC:	\$ -	TOTAL: \$ -

		AUTHORIZED	CLAIMED
AIRFARE COST:	TICKET #		
(paid to PacTour LLC)	Confirmation: JSQ18Q	\$ 2,458.90	\$ 2,458.90

TOTAL A/F: \$ 2,458.90 TOTAL: \$ 2,458.90

7) Supplemental Travel Authorization, if any:

A) Travel Authorization Number :

B) Destination: Washington, D.C.

C) Per Diem Authorized: N/A

Claimed: \$ N/A

D) Miscellaneous: Authorized: N/A

Claimed: \$ N/A

Total Authorized: \$ 5,080.90

Total Claimed: \$ 5,080.90

Balance due to (X) Legislature:

Traveler: \$ -

8) Authorized Destination reached: (X) YES: X NO:

I CERTIFY THAT THE ABOVE DATA ARE TRUE AND CORRECT AND THAT THEY REPRESENT A TRUE AND CORRECT RECENT TRAVEL ON OFFICIAL BUSINESS.

Natassia P. Nave / *9/7/25*
Office Manager
SIGNATURE



Fwd: eTicket Itinerary and Receipt for Confirmation JSQ18Q

1 message

Jay Milan <jmilan0421@gmail.com>
To: officeofsenatorshellycalvo@guamlegislature.gov

Tue, Jun 24, 2025 at 10:49 AM

----- Forwarded message -----
From: **United Airlines** <Receipts@united.com>
Date: Tue, Jun 24, 2025 at 8:42 AM
Subject: eTicket Itinerary and Receipt for Confirmation JSQ18Q
To: <jmilan0421@gmail.com>



Tue, Jun 24, 2025

Thank you for choosing United.

A receipt of your purchase is shown below. Please retain this email receipt for your records.

Get ready for your trip: [Visit the Travel-Ready Center](#), your one-stop digital assistant, to find out about important travel requirements specific to your trip.

Confirmation Number:

JSQ18Q

Flight 1 of 6 UA200

Class: United Economy (V)

Sat, Jun 07, 2025

07:15 AM

Guam, GU, US (GUM)

Fri, Jun 06, 2025

06:25 PM

Honolulu, HI, US (HNL)

Flight 2 of 6 UA1806

Class: United Economy (V)

Fri, Jun 06, 2025

09:40 PM

Honolulu, HI, US (HNL)

Sat, Jun 07, 2025

08:19 AM

Denver, CO, US (DEN)

Flight 3 of 6 UA1222

Class: United Economy (V)

Sat, Jun 07, 2025

Sat, Jun 07, 2025

UNITED 

MILAN/JAYMICHAELMR
[REDACTED]

JSQ18Q 32F 143
UA 200 EGUM007

Guam to Honolulu

TRAVEL READY

UA 200 GATE
GUM-HNL 6

BOARDING BEGINS SEAT
6:25 AM 32F

BOARDING GROUP

4

SAT 07 JUN 2025

Boarding Ends: 7:00 AM Middle
Flight Departs: 7:15 AM Economy Plus
Flight Arrives: 6:25 PM

Confirmation: JSQ18Q

Ticket: 016 30810186292

A STAR ALLIANCE MEMBER 

UNITED 

MILAN/JAYMICHAELMR
[REDACTED]

INTL

JSQ18Q 27F 175
UA1806 EGUM007

Honolulu to Denver

UA1806 GATE
HNL-DEN NOT YET ASSIGNED

SEAT
27F

BOARDING GROUP

4

FRI 06 JUN 2025

Flight Departs: 9:40 PM Middle
Flight Arrives: 8:19 AM Economy

Confirmation: JSQ18Q

Ticket: 016 30810186292

A STAR ALLIANCE MEMBER 

UNITED 

MILAN/JAYMICHAELMR
[REDACTED]

INTL

JSQ18Q 28C 5
UA1222 EGUM007

Denver to Washington-Reagan Natl

UA1222 GATE
DEN-DCA NOT YET ASSIGNED

SEAT
28C

BOARDING GROUP

3

SAT 07 JUN 2025

Flight Departs: 9:40 AM Aisle
Flight Arrives: 3:05 PM Economy

Confirmation: JSQ18Q

Ticket: 016 30810186292

A STAR ALLIANCE MEMBER 

09:40 AM

Denver, CO, US (DEN)

03:05 PM

Washington, DC, US (DCA)

Flight 4 of 6 UA3475

Class: United Economy (V)

Sat, Jun 14, 2025

07:00 AM

Washington, DC, US (DCA)

Sat, Jun 14, 2025

08:22 AM

New York/Newark, NJ, US (EWR)

Flight Operated by REPUBLIC AIRWAYS DBA UNITED EXPRESS.

Flight 5 of 6 UA79

Class: United Economy (V)

Sat, Jun 14, 2025

11:45 AM

New York/Newark, NJ, US (EWR)

Sun, Jun 15, 2025

02:30 PM

Tokyo, JP (NRT)

Flight 6 of 6 UA197

Class: United Economy (V)

Sun, Jun 15, 2025

05:00 PM

Tokyo, JP (NRT)

Sun, Jun 15, 2025

09:45 PM

Guam, GU, US (GUM)

Traveler Details

BORJA/TESSAMAEMS

eTicket number: 0163081018626

Seats: GUM-HNL 32E
HNL-DEN 27E
DEN-DCA 28A
DCA-EWR 23B
EWR-NRT 57F
NRT-GUM 26E

MILAN/JAYMICHAELMR

eTicket number: 0163081018628

Seats: GUM-HNL 32F
HNL-DEN 27F
DEN-DCA 28C
DCA-EWR 23C
EWR-NRT 57J
NRT-GUM 26F

Purchase Summary

Method of payment:
Date of purchase:

Check
Thu, Jun 05, 2025

Airfare:	2251.40
Passenger Civil Aviation Security Service Fee:	11.20
Guam Inspection Service Charges:	8.29
U.S. Immigration User Fee:	7.00
U.S. Transportation Tax:	22.90
U.S. Transportation Tax:	22.90
U.S. APHIS User Fee:	3.71
Japan Passenger Security Service Charge:	4.90
Japan Passenger Service Facilities Charge:	8.60
U.S. Passenger Facility Charge:	18.00

Total Per Passenger: 2358.90 USD

Total: 4717.80 USD

Fare Rules

Additional charges may apply for changes in addition to any fare rules listed.

/C1-6 NONREF/0VALUAFTDPT -BG UA

Cancel reservations before the scheduled departure time or TICKET HAS NO VALUE.

Baggage allowance and charges for this itinerary

Origin and destination for checked baggage	1st bag charge	2nd bag charge	1st bag weight and dimensions	2nd bag weight and dimensions
Sat, Jun 07, 2025 Guam, GU, US (GUM) to Washington, DC, US (DCA - National)	0.00 USD	100.00 USD	50lbs(23kg) - 62in(157cm)	50lbs(23kg) - 62in(157cm)
Sat, Jun 14, 2025 Washington, DC, US (DCA - National) to Guam, GU, US (GUM)	0.00 USD	100.00 USD	50lbs(23kg) - 62in(157cm)	50lbs(23kg) - 62in(157cm)

Important Information about MileagePlus Earning

- Accruals vary based on the terms and conditions of the traveler's frequent flyer program, frequent flyer status, and the selected itinerary. United MileagePlus® mileage accrual is subject to the rules of the MileagePlus program. Once travel has started, accruals will no longer display. You can always view your MileagePlus account for posted accrual.
- You can earn up to 75,000 award miles per ticket. The 75,000 award miles cap may be applied to your posted flight activity in an order different than shown. Accrual is only displayed for MileagePlus members who choose to accrue to their MileagePlus account.

International eTicket Reminders

- **Check-in Requirement** - Bags must be checked and boarding passes obtained at least 60 minutes prior to scheduled departure. Baggage will not be accepted and advance seat assignments may be canceled if this condition is not met.
- **Boarding Requirement** - Passengers must be prepared to board at the departure gate with their boarding pass at least 30 minutes prior to scheduled departure.

- Failure to meet the **Boarding Requirements** may result in cancellation of reservation, denied boarding, removal of checked baggage from the aircraft and loss of eligibility for denied boarding compensation.
- Bring this eTicket Receipt along with [photo identification](#), proof of citizenship, passport and/or visa to the ticket lobby for check-in.
- The FAA now restricts carry-on baggage to one bag plus one personal item (purse, briefcase, laptop computer, etc.) per passenger. The fare rules for your ticket may restrict your carry-on baggage allowance even further.
- For up to the minute flight information, sign-up for our [Flight Status Updates](#) or call 1-800-824-6200; in Spanish 1-800-426-5561.
- If flight segments are not flown in order, your reservation will be cancelled. Rebooking will be subject to the fare rules governing your ticket.
- For the most current status of your reservation, go to our [Flight Status](#) page.
- Your eTicket is non transferable and valid for 1 year from the issue date unless otherwise noted in the fare rules.
- International taxes and fees may be collected at your departure airport.

The base price of some ancillary items on your receipt may include taxes, when applicable.

Data Protection Notice

Your personal data will be processed in accordance with the applicable carrier's privacy policy and if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at <http://www.iatatravelcenter.com/privacy> or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred

Customer Care Contact Information

We welcome your compliments, comments or complaints regarding United or a United travel experience. You may contact us using our [Customer Care](#) form

Hazardous materials

Federal law forbids the carriage of hazardous materials on board aircraft in your luggage or on your person. A violation can result in five years' imprisonment and penalties of \$250,000 or more (49 U.S.C. 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials. Common examples of hazardous materials/dangerous goods include spare or loose lithium batteries, fireworks, strike-anywhere matches, aerosols, pesticides, bleach and corrosive materials. Additional information can be found on:

[united.com restricted items page](#)

[FAA website Pack Safe page](#)

[TSA website Prohibited Items page](#)

Refunds Within 24 Hours

When you book and ticket a reservation through [united.com](#), the United mobile app, the United Customer Contact Center, at our ticket counters or city ticket offices, or if you use MileagePlus® miles to book an award ticket, we will allow you to cancel the ticketed reservation without penalty and receive a 100 percent refund of the ticket price to the original form of payment if you cancel the reservation within 24 hours of purchase and if the reservation is made one week or more prior to scheduled flight departure.

Disinsection Notice

Certain countries require that the passenger cabins of aircraft be treated with insecticides. For additional information and a list of those countries, please visit the [U.S. Department of Transportation's disinsection website](#).

IMPORTANT CONSUMER NOTICES

Changes/Cancellations - Most tickets, other than Basic Economy tickets or those for travel originating outside the United States, other than for travel between the United States and Mexico or the Caribbean, may be changed to a different itinerary, or cancelled and the value of the ticket retained so that it can be applied to a new ticket, without a change fee. Such change or cancellation must be made prior to the scheduled departure time. Travelers making changes will be responsible for the fare difference if the new itinerary has a

higher fare than the original ticketed itinerary. Regarding non-refundable tickets, if the new itinerary has a lower fare than the original ticketed itinerary, changes can be made without charge, but the traveler is not entitled to any residual value. United may, in its sole discretion, provide partial or full residual credit under certain circumstances. A change fee may apply for changes or cancellations made to tickets for travel originating outside the United States, other than for travel between the United States and Mexico or the Caribbean. Policies concerning your ability to make reservation changes and cancellations and any fees associated with such changes can be found at [Important travel notices | United Airlines](#).

Notice of Baggage Liability Limitations - For domestic travel between points within the United States (except for domestic portions of international journeys), United's liability for loss of, damage to, or delay in delivery of a customer's checked baggage is limited to \$3,800 per ticketed customer unless a higher value is declared in advance and additional charges are paid (not applicable to wheelchairs or other assistive devices). For such travel, United assumes no liability for high value, fragile, perishable, or otherwise excluded items; excess valuation may not be declared on certain types of valuable articles. Further information may be obtained from the carrier. For international travel governed by the Warsaw Convention (including the domestic portions of the trip), maximum liability is approximately 640 USD per bag for checked baggage, and 400 USD per passenger for unchecked baggage. For international travel governed by the Montreal Convention (including the domestic portions of the trip), maximum liability is 1,288 SDRs per passenger for baggage, whether checked or unchecked. For baggage lost, delayed, or damaged in connection with domestic travel, United requires that customers provide preliminary notice within 24 hours after arrival of the flight on which the baggage was or was to be transported and submit a written claim within 45 days of the flight. For baggage damaged or delayed in connection with most international travel (including domestic portions of international journeys), the Montreal Convention and United require customers to provide carriers written notice as follows: (a) for damaged baggage, within seven days from the date of receipt of the damaged baggage; (b) for delayed baggage, within 21 days from the date the baggage should have been returned to the customer. Please refer to Rule 28 of United's Contract of Carriage for important information relating to baggage and other limitations of liability.

Notice of Incorporated Terms - Transportation is subject to the terms and conditions of United's Contract of Carriage, which are incorporated herein by reference. Incorporated terms may include, but are not limited to: 1. Limits on liability for personal injury or death of the customer, and for loss, damage, or delay of goods and baggage, including high value, fragile, perishable, or otherwise excluded items. 2. Claims restrictions, including time periods within which customers must file a claim or bring an action against the carrier. 3. Rights of the carrier to change terms of the contract. 4. Rules about reconfirmation of reservations, check-in times, and refusal to carry. 5. Rights of the carrier and limits on liability for delay or failure to perform service, including schedule changes, substitution of an alternate air carrier or aircraft, and rerouting. The full text of United's Contract of Carriage is available at [united.com](#) or you may request a copy at any United ticket counter. Passengers have the right, upon request at any location where United's tickets are sold within the United States, to receive free of charge by mail or other delivery service the full text of United's Contract of Carriage.

Notice of Certain Terms - If you have purchased a restricted ticket, depending on the rules applicable to the fare paid, one or more restrictions including, but not limited to, the following may apply to your travel: (1) the ticket may not be refundable but can be exchanged for a fee for another restricted fare ticket meeting all the rules/restrictions of the original ticket (including the payment of any difference in fares); (2) a fee may apply for changing/canceling reservations; or (3) select tickets may not be eligible for refunds or changes even for a fee; (4) select tickets have no residual value and cannot be applied towards the purchase of future travel; or (5) travel may be restricted to specific flights and/ or times and a minimum and/or maximum stay may be required. United reserves the right to refuse carriage to any person who has acquired a ticket in violation of any United tariffs, rules, or regulations, or in violation of any applicable national, federal, state, or local law, order, regulation, or ordinance. Notwithstanding the foregoing, you are entitled to a full refund if you cancel a ticket purchased at least a week prior to departure within 24 hours of purchase.

Notice of Boarding Times - For Domestic flights, customers must be at the boarding gate at least 15 minutes prior to scheduled departure. For International flights, customers must be at the boarding gate at least 30 minutes prior to scheduled departure. The time limits provided by United in this Notice are minimum time requirements. Customer and baggage processing times may differ from airport to airport. Please visit [united.com](#) for information regarding airport-specific boarding times. It is the customer's responsibility to arrive at the airport with enough time to complete check-in, baggage, and security screening processes within these minimum time limits. Please be sure to check flight information monitors for the correct boarding gate and the departure time of your flight. Failure to be at the boarding gate by the required time could result in the loss of your seat without compensation, regardless of whether you are

already checked in or have a confirmed  and boarding pass. 

Advice to International Passengers on Carrier Liability - Passengers on a journey involving an ultimate destination or a stop in a country other than the country of departure are advised that international treaties known as the Montreal Convention, or its predecessor, the Warsaw Convention, including its amendments, may apply to the entire journey, including any portion thereof within a country. For such passengers, the treaty, including contracts of carriage embodied in applicable tariffs, governs, and may limit the liability of the Carrier in respect of death or injury to passengers, and for destruction or loss of, or damage to, baggage, and for delay of passengers and baggage.

Notice - Overbooking of Flights - Airline flights may be overbooked, and there is a slight chance that a seat will not be available on a flight for which a person has a confirmed reservation. If the flight is overbooked, no one will be denied a seat until airline personnel first ask for volunteers willing to give up their reservation in exchange for compensation of the airline's choosing. If there are not enough volunteers, the airline will deny boarding to other persons in accordance with its particular boarding priority. With few exceptions, including failure to comply with the carrier's check-in deadlines, which are available upon request from the air carrier, persons, denied boarding involuntarily are entitled to compensation. The complete rules for the payment of compensation and each airline's boarding priorities are available at all airport ticket counters and boarding locations. *Some airlines do not apply these consumer protections to travel from some foreign countries, although other consumer protections may be available. Check with your airline or your travel agent.*



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**GOVERNMENT OF GUAM
I LIHESLATURAN GUÅHAN
TRAVEL AND AUTHORIZATION REQUEST
STANDING RULE NUMBER XXXVII**

1. TO: CHAIRPERSON, COMMITTEE ON RULES	2. FROM: COMMITTEE, MINORITY, ATTACHE, etc...	3. DATE:
Vice Speaker V. Anthony Ada	Office of Senator Shelly V. Calvo	6/4/2025

THE FOLLOWING TRAVEL IS: REQUESTED AUTHORIZED

4. NAME OF TRAVELER Jay Michael Milan	5. TITLE OF TRAVELER Director of Policy & Communication	6. CHARGE ACCOUNT NUMBER 6200
--	--	----------------------------------

7. ITINERARY FROM: Guam TO: Washington D.C.	8. LENGTH OF TRAVEL (Days) 8	9. APPROXIMATE TIME & DATE DEPARTURE: June 7, 2025 7:00am RETURN: June 15, 2025 6:00pm
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10. DESCRIBE PURPOSE OF TRAVEL:
To staff Senator Shelly V. Calvo with the Legislative delegation to Washington D.C. to meet with various federal agencies & members of Congress. (see attached for scheduled events)


11. MODE OF TRAVEL: Air	12. NAME OF TRAVEL AGENCY OR CARRIER: United Airlines
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13. AMOUNT OF TRAVEL ADVANCE REQUESTED: \$ 5,080.90

14. ESTIMATED COST OF TRAVEL:

A. PER DIEM	<u>DAYS</u>	<u>RATE</u>	<u>AMOUNT</u>
1.	2	\$ 69.00	\$ 138.00
2.	6	\$ 92.00	\$ 552.00
3.	7	\$ 276.00	\$ 1,932.00
B. Air Fare To: Washington, D.C.			\$ 2,458.90
C. Miscellaneous: n/a			
TOTAL COST OF TRAVEL AUTHORIZATION:		\$	5,080.90

15. CERTIFICATION OF AVAILABILITY OF FUNDS

PP 
Agnes A. Cruz, CFO

16. SIGNATURE (REQUESTING SENATOR)



17. TO TRAVELER, YOU ARE HEREBY AUTHORIZED TO PERFORM THE ABOVE DESCRIBED TRAVEL IN ACCORDANCE WITH PROVISIONS OF THE GUAM LEGISLATURE STANDING RULES XXXVII


Joahe Camacho, Executive Director



I LIHESLATURAN GUAHAN
GUAM LEGISLATURE

163 W Chalan Santo Papa, Hagatna, Guam 96910

VENDOR NO: 2538TA004

Transmittal Request Order No: SVC-TA-002
Office of Senator Shelly V. Calvo

A. Request For:

Purchase Order Date: _____ P.O. No.: _____ Acct No.: _____
Disencumber P.O./ Contract Date: _____ P.O./Contract No.: _____ Acct No.: _____

In Favor of: _____

	Qty	Unit of Measure	Unit	Unit Price	Amount
1					-
2					-
3					-
4					-
5					-
6					-
7					-
Total					\$ -

If more space is required, list separately and attach to this form

For Delivery to: _____

B. Request For Payment:

Purchase Order Date: _____ Voucher No.: _____ Acct No.: _____
Direct Payment Date: _____ Voucher No.: _____ Acct No.: _____

Payable to: _____

Note: # Invoices per TRO	Amount	Invoice Number	Amount
1.)	_____	5.)	_____
2.)	_____	6.)	_____
3.)	_____	7.)	_____
4.)	_____	8.)	_____
		Total	\$ -

Purpose: _____

C.

Travel Authorization : Date: 6/4/2025 T/A No.: _____ Acct No.: 06200

Name of Traveler: Jay Michael Milan Title: Director of Policy & Comm.

Itinerary: Fr: Guam To: Washington, D.C. Days: 8

Purpose of Travel: To staff Senator Shelly V. Calvo with the Legislative delegation to Washington D.C. to meet with various federal agencies & members of Congress. (see attached for scheduled events) AMOUNT OF TA: **\$ 5,080.90**

Mode of Travel: Air Name of Travel Agency or Carrier: United Airlines

Amount of Travel Advanced Requested: \$5,080.90 Date of Departure: 6/7/2025 Return Date: 6/15/2025

D. Request For Transfer:

Date: _____

From Account No.: _____ To Account No.: _____ Amount: _____

[Signature]
Certified Funds Available

6/5/2025
DATE

[Signature]
AUTHORIZED SIGNATURE

6/4/25
DATE



LEHESLATURAN GUÁHAN
GUAM LEGISLATURE
163 W Santo Papa, Hagåtña, Guam 96910

DATE: 5.28.2025

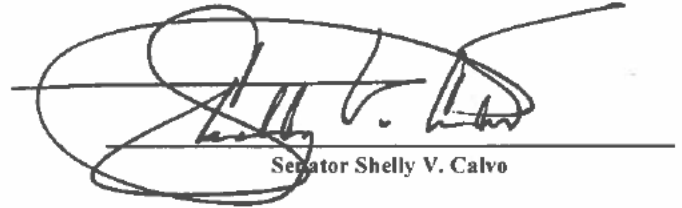
MEMORANDUM

TO: Chairperson-Committee on Rules
VIA: EXECUTIVE DIRECTOR

FROM: Office of Senator Shelly V. Calvo

SUBJECT: ATTACHED IS A TRAVEL AUTHORIZATION FORM

YOUR IMMEDIATE ATTENTION IN PROCESSING THIS TRAVEL REQUEST IS APPRECIATED.


Senator Shelly V. Calvo

ACTING Chairperson-Committee on Rules

ACKNOWLEDGEMENT

DATE: 6/5/25



ACTING Vice Speaker, V. Anthony B. Ada **SENATOR CHRISTOPHER M. BUENAS**
Chairperson, Committee on Rules



**LIHESLATURAN GUAHAN
GUAM LEGISLATURE
163 W Santo Papa, Hagåtña, Guam 96910**

DATE: May 28, 2025

MEMORANDUM

TO: Vice Speaker V. Anthony Ada, Chairperson - Committee on Rules

VIA: Joann G. Camacho, Executive Director

FROM: Senator Shelly V. Calvo

SUBJECT: REQUEST THAT TRAVEL AUTHORIZATION PAPERS BE PROCESSED IMMEDIATELY BASED ON THE FOLLOWING INFORMATION:

1) **NAME OF TRAVELER:** Milan, Jay Michael

2) **PURPOSE OF TRAVEL:** The Senate delegation will visit various agencies to perform oversight & gather pertinent information related to their committee's ongoing initiatives. The objectives of these visits are to engage directly w/ the agency leaders & staff, evaluate the effectiveness of existing policies & programs, & identify potential areas for improvement. By fostering open communication & collaboration, the delegation seeks to ensure accountability & promote improved governance within the respective areas of jurisdiction.

3) APPROXIMATE DATE & TIME OF DEPARTURE:	DATE:	TIME:
	<u>6/7/2025</u>	<u>6/7/25 at 3:05PM</u>

4) APPROXIMATE DATE & TIME OF RETURN:	TIME:	TIME:
	<u>6/14/2025</u>	<u>6/115/20 at 9:45PM</u>

5) **ITINERARY:** 6/7/2025 GU-HI-CO-DC 6/14/2025 DC-NJ-JP-GU

6) **COMMITTEE / OFFICE TO BE CHARGED :** GI Acct/Dept No. 06200-524

7) PER DIEM AUTHORIZED :

First/Last day -
M&IE -
Lodging -

	Number of Days:	Rate:	Amount:
A)	<u>2</u>	<u>69.00</u>	A) \$ <u>138.00</u>
B)	<u>6</u>	<u>92.00</u>	B) \$ <u>552.00</u>
C)	<u>7</u>	<u>276.00</u>	C) \$ <u>1,932.00</u>
TOTAL:	<u>0</u>		\$ <u>2,458.00</u> <u>2,622.00</u> <i>aw</i>

8) (A) NAME OF TRAVEL AGENCY/ AIRLINES: United Airlines

8) (B) AMOUNT OF AIRFARE: \$2,458.90

9) MISCELLANEOUS ALLOWANCE: N/A

Registration fee:

10) REQUESTED BY: Senator Shelly V. Calvo
PRINT NAME SIGNATURE

NOTE: PLEASE FILL IN ALL SPACES ABOVE.

CERTIFIED FUNDS AVAILABLE BY PP AG Agnes A. Cruz DATE: 6/5/2025
Agnes A. Cruz, Chief Fiscal Officer

APPROVED: X

DISAPPROVED: _____

SA
Vice Speaker V. Anthony Ada
ACTING Chairperson, Committee on Rules

DATE: 6/5/25

I LIHESLATURAN GUAHAN
 VENDOR NO: V15032

Pactours

CHECK DATE: 06/05/2025 **147154**

REFERENCE	INVOICE DATE	GROSS AMOUNT	DISCOUNT TAKEN	NET AMOUNT PAID
5SUB8N	6/5/2025	4,917.80	0.00	4,917.80
TOTAL >		4,917.80	0.00	4,917.80

I LIHESLATURAN GUAHAN
 Legislature Operations Fund
 163 W. Chalan Santo Papa
 Hagatna, Guam 96910

Bank of Guam
 P.O. Box BW, Hagatna, Guam 96932

101-511
 1214

DATE	06/05/2025
AMOUNT	\$ ***4,917.80

PAY *****Four Thousand Nine Hundred Seventeen Dollars And Eighty Cents**

Void Six Months After Date of Issuance

TO THE ORDER OF **Pactours LLC**

Guam Legislature Operations Fund



I LIHESLATURAN GUAHAN
 Legislature Operations Fund
 163 W. Chalan Santo Papa
 Hagatna, Guam 96910

Bank of Guam
 P.O. Box BW, Hagatna, Guam 96932

101-511
 1214

147154

DATE	06/05/2025
AMOUNT	\$ ***4,917.80

PAY *****Four Thousand Nine Hundred Seventeen Dollars And Eighty Cents**

Void Six Months After Date of Issuance

TO THE ORDER OF **Pactours LLC**
 Suite 111
 674 Harmon Loop Road
 Dededo, Guam 96929

[Signature]
[Signature]

Guam Legislature Operations Fund

⑈ 147154 ⑈ ⑆ 221405615⑆ 0601021012⑈

I LIHESLATURAN GUAHAN
 VENDOR NO: V15032

Pactours

CHECK DATE: 06/05/2025 **147154**

REFERENCE	INVOICE DATE	GROSS AMOUNT	DISCOUNT TAKEN	NET AMOUNT PAID
5SUB8N	6/5/2025	4,917.80	0.00	4,917.80
TOTAL >		4,917.80	0.00	4,917.80




COMMITTEE ON RULES

Vice Speaker V. Anthony Ada, Chairperson
I Mina'trentai Ocho Na Liheslaturan Guåhan
38th Guam Legislature

June 2, 2025

MEMORANDUM

To: Senator Frank F. Blas, Jr.
Speaker, 38th Guam Legislature

From: Vice Speaker V. Anthony Ada 
Chair, Committee on Rules

Re: Off-island Notification: June 4, 2025 to June 19, 2025

Håfa adai Speaker Blas:

Please be advised that I will be off island from June 4, 2025 to June 19, 2025.

Pursuant to Section 2.09 (e) of Standing Rules of the I Mina'trentai Ocho na Liheslaturan Guåhan, **Senator Christopher M. Duenas** shall serve as **Acting Chairperson** of the **Committee on Rules**.

Please contact my office if you have any questions or concerns.

Si Yu'os Ma'åse





An official website of the United States government



U.S. General Services Administration

FY 2025 per diem rates for District of Columbia

Change fiscal year: or

[New search](#)

Daily lodging rates (excluding taxes) | October 2024 - September 2025

Cities not appearing below may be located within a county for which rates are listed. To determine the county a destination is located in, visit the [Census Geocoder](#).

Primary destination	County	2024 Oct	Nov	Dec	2025 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
District of Columbia	Washington DC (also the cities of Alexandria, Falls Church and Fairfax, and the counties of Arlington and Fairfax, in Virginia; and the counties of Montgomery and Prince George's in Maryland)	\$275	\$196	\$196	\$196	\$196	\$276	\$276	\$276	\$276	\$183	\$183	\$275

Meals and incidental expenses (M&IE) rates and breakdown

The M&IE total is the full daily amount for a single calendar day when that day is neither the first nor last day of travel. The amount received on the first and last day of travel equals 75% of the M&IE total. See [M&IE breakdowns](#) for information related to the individual meal amounts.

[Glossary](#)

Primary destination	County	M&IE total	Breakfast	Lunch	Dinner	Incidental expenses	First and last day of travel
District of Columbia	Washington DC (also the cities of Alexandria, Falls Church and Fairfax, and the counties of Arlington and Fairfax, in Virginia; and the counties of Montgomery and Prince George's in Maryland)	\$92	\$23	\$26	\$38	\$5	\$69.00

Additional per diem topics

- [Meals & Incidental Expenses breakdown \(M&IE\)](#)
- [FAQs](#)
- [State tax exemption forms](#)
- [Factors influencing lodging rates](#)
- [Per diem highlights](#)
- [Fire safe hotels](#)
- [Have a per diem question?](#)
- [Downloadable per diem files](#)

Need more information?

- [Rates for Alaska, Hawaii, U.S. territories and possessions \(set by DoD\)](#)
- [Rates in foreign countries \(set by State Dept.\)](#)
- [Federal travel regulations](#)

Related topics

- [Travel resources](#)
- [FedRooms](#)
- [POV mileage reimbursement rates](#)

Last reviewed: 2023-12-23

PACTOURS LLC

SUITE 111 674 HARMON LOOP ROAD,
DEDEDO 96929
GUAM
TELEPHONE: 671 649-3221
FAX: 671 649-4221
EMAIL: RESERVATIONS@PACTOURSINC.COM
WEBSITE: 12559747

BOOKING REF: 5SUB8N
DATE: 29 MAY 2025

BORJA/TESSA MAE MS

FLIGHT UA 200 - UNITED AIRLINES SAT 07 JUNE 2025

DEPARTURE: GUAM, GU (A.B WON PAT INTL) 07 JUN 07:15A
ARRIVAL: HONOLULU, HI (DANIEL K INOUE INTL), TERMINAL 2 06 JUN 06:25P
FLIGHT BOOKING REF: UA/JSQ18Q
RESERVATION CONFIRMED, ECONOMY (V) DURATION: 07:10

BAGGAGE ALLOWANCE: 1PC
MEAL: MEAL

NON STOP GUAM TO HONOLULU, HI
EQUIPMENT: BOEING 777-300ER

FLIGHT UA 1806 - UNITED AIRLINES FRI 06 JUNE 2025

DEPARTURE: HONOLULU, HI (DANIEL K INOUE INTL), TERMINAL 2 06 JUN 09:40P
ARRIVAL: DENVER, CO (DENVER INTERNATIONAL) 07 JUN 08:19A
FLIGHT BOOKING REF: UA/JSQ18Q
RESERVATION CONFIRMED, ECONOMY (V) DURATION: 06:39

BAGGAGE ALLOWANCE: 1PC
MEAL: MEAL

NON STOP HONOLULU, HI TO DENVER, CO
EQUIPMENT: BOEING 777-200/300

FLIGHT UA 1222 - UNITED AIRLINES SAT 07 JUNE 2025

DEPARTURE: DENVER, CO (DENVER INTERNATIONAL) 07 JUN 09:40A
ARRIVAL: WASHINGTON, DC (R REAGAN NAT), TERMINAL 2 07 JUN 03:05P
FLIGHT BOOKING REF: UA/JSQ18Q
RESERVATION CONFIRMED, ECONOMY (V) DURATION: 03:25

BAGGAGE ALLOWANCE: 1PC
MEAL: FOOD FOR PURCHASE

NON STOP DENVER, CO TO WASHINGTON, DC
EQUIPMENT: AIRBUS A321NEO

FLIGHT UA 3475 - UNITED AIRLINES SAT 14 JUNE 2025
OPERATED BY: REPUBLIC AIRWAYS DBA UNITED EXPRESS

DEPARTURE: WASHINGTON, DC (R REAGAN NAT), TERMINAL 2 14 JUN 07:00A
ARRIVAL: NEWARK, NJ (NEWARK LIBERTY INTL), TERMINAL C 14 JUN 08:22A
FLIGHT BOOKING REF: UA/JSQ18Q
RESERVATION CONFIRMED, ECONOMY (V) DURATION: 01:22

BAGGAGE ALLOWANCE: 1PC
MEAL: NO MEAL SERVICE

NON STOP WASHINGTON, DC TO NEWARK, NJ
AIRCRAFT OWNER: UNITED AIRLINES, UA
EQUIPMENT: EMBRAER 175 (ENHANCED WINGLETS)

FLIGHT UA 079 - UNITED AIRLINES SAT 14 JUNE 2025

DEPARTURE: NEWARK, NJ (NEWARK LIBERTY INTL), TERMINAL C 14 JUN 11:45A
ARRIVAL: TOKYO, JP (NARITA INTL), TERMINAL 1 15 JUN 02:30P
FLIGHT BOOKING REF: UA/JSQ18Q
RESERVATION CONFIRMED, ECONOMY (V) DURATION: 13:45

BAGGAGE ALLOWANCE: 1PC
MEAL: MEAL

NON STOP NEWARK, NJ TO TOKYO
EQUIPMENT: BOEING 787-9

FLIGHT UA 197 - UNITED AIRLINES SUN 15 JUNE 2025

DEPARTURE: TOKYO, JP (NARITA INTL), TERMINAL 1 15 JUN 05:00P
ARRIVAL: GUAM, GU (A.B WON PAT INTL) 15 JUN 09:45P
FLIGHT BOOKING REF: UA/JSQ18Q
RESERVATION CONFIRMED, ECONOMY (V) DURATION: 03:45

BAGGAGE ALLOWANCE: 1PC
MEAL: MEAL

NON STOP TOKYO TO GUAM
EQUIPMENT: BOEING 737-800

FLIGHT(S) CALCULATED AVERAGE CO2 EMISSIONS IS 1669.19 KG/PERSON
SOURCE: ICAO CARBON EMISSIONS CALCULATOR
<http://www.icao.int/environmental-protection/CarbonOffset/Pages/default.aspx>

[HTTPS://BAGS.AMADEUS.COM?R=5SUB8N&N=BORJA](https://BAGS.AMADEUS.COM?R=5SUB8N&N=BORJA)

GENERAL INFORMATION

RESTRICTED FARE PER PERSON: USD2458.90
TICKETING DEADLINE: MAY 29
FARE NOT FINAL UNTIL TICKETED/SUBJ TO CHANGE
***** NOTATIONS/RESTRICTIONS *****
TICKET IS NON-REFUNDABLE / NON-ENDORSABLE
PENALTY AND PROCESSING FEE APPLIES FOR
REBOOKING PLUS FARE DIFFERENCE IF APPLICABLE
IF UNABLE TO TRAVEL, PLEASE CANCEL RESERVATIONS
PRIOR TO SCHEDULED DEPARTURE OTHERWISE
TICKET HAS NO MORE VALUE
MUST HAVE A VALID PASSPORT AND CHECK IN
AT LEAST 2 TO 3HRS PRIOR TO DEPARTURE TIME
SEATS ASSIGNED ARE SUBJECT TO CHANGE
AIRLINE HAS THE RIGHT TO CHANGE SEAT WITHOUT WARNING

CHECK YOUR TRIP ONLINE
[CLICK HERE BORJA TESSA MAE](#)

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(applicable for interline carriage)



Wil Castro <wilcastro671@gmail.com>

Guam Delegation visit to DC, June 09 (Mon) through June 13 (Fri)

Bello, Maria <Maria.Bello@mail.house.gov>

Fri, May 16, 2025 at 2:41 AM

To: Wil Castro <wilcastro671@gmail.com>

Cc: "senatorshellycalvo@gmail.com" <senatorshellycalvo@gmail.com>, Senator Vince Borja <vince.borja@guamlegislature.gov>, "Salas, Venessa" <Venessa.Salas@mail.house.gov>, "Vice Speaker V. Anthony Ada" <vicespeakertonyada@guamlegislature.gov>, Brenda Judicpa <bjudicpa@gmail.com>, Sonya Concepcion <sonya@careertechguam.org>, Wil Castro <wilcastro671@gmail.com>

Hafa Adai sir, hope you are well.

June 9th at 9:00AM works for the Congressman. Please let me know if this time is still available.

Thank you and looking forward to your response!

Maria Bello

Director of Operations

Congressman James Moylan (GU-AL)

Cannon House Office Building, 228,

Washington, DC 20515 United States

Office: (202) 225-1188

Cell: (202) 285- 0518



From: Wil Castro <wilcastro671@gmail.com>**Date:** Tuesday, May 13, 2025 at 8:01 PM**To:** Bello, Maria <Maria.Bello@mail.house.gov>**Cc:** senatorshellycalvo@gmail.com <senatorshellycalvo@gmail.com>, Senator Vince Borja <vince.borja@guamlegislature.gov>, Salas, Venessa <Venessa.Salas@mail.house.gov>, Vice Speaker V. Anthony Ada <vicespeakertonyada@guamlegislature.gov>, Brenda Judicpa <bjudicpa@gmail.com>, Sonya Concepcion <sonya@careertechguam.org>, Wil Castro <wilcastro671@gmail.com>**Subject:** Guam Delegation visit to DC, June 09 (Mon) through June 13 (Fri)

[Quoted text hidden]



Vice Speaker V. Anthony Ada <vicespeakertonyada@guamlegislature.gov>

Guam Delegation visit to DC, June 09 (Mon) through June 13 (Fri)

Bello, Maria <Maria.Bello@mail.house.gov>

Fri, May 16, 2025 at 4:58 AM

To: Wil Castro <wilcastro671@gmail.com>

Cc: "Salas, Venessa" <Venessa.Salas@mail.house.gov>, "Vice Speaker V. Anthony Ada"

<vicespeakertonyada@guamlegislature.gov>, Brenda Judicpa <bjudicpa@gmail.com>, Sonya Concepcion <sonya@careertechguam.org>

Hafa Adai sir,

Perfect, will add it to our calendar! CNMI's scheduler is Abigail and here is her email abigail.matsuyoshi@mail.house.gov

Maria Bello

Director of Operations

Congressman James Moylan (GU-AL)

Cannon House Office Building, 228,

Washington, DC 20515 United States

Office: (202) 225-1188

Cell: (202) 285- 0518



From: Wil Castro <wilcastro671@gmail.com>

Date: Thursday, May 15, 2025 at 2:33 PM

To: Bello, Maria <Maria.Bello@mail.house.gov>

Cc: Salas, Venessa <Venessa.Salas@mail.house.gov>, Vice Speaker V. Anthony Ada <vicespeakertonyada@guamlegislature.gov>, Brenda Judicpa <bjudicpa@gmail.com>, Sonya Concepcion <sonya@careertechguam.org>

Subject: Re: Guam Delegation visit to DC, June 09 (Mon) through June 13 (Fri)

Hafa Adai Maria! :)

Thank you so much.

Yes. This time is available for the Guam Delegation to meet with Congressman Moylan.

This is to confirm the meeting at 9am on June 09.

If you may, could you please help me contact CNMI Delegate Kim King Hinds' office to setup a similar courtesy visit? An email and phone # would be greatly appreciated.

Thank you,

-Wil

On Fri, May 16, 2025 at 2:41 AM Bello, Maria <Maria.Bello@mail.house.gov> wrote:

Hafa Adai sir, hope you are well.

June 9th at 9:00AM works for the Congressman. Please let me know if this time is still available.

Thank you and looking forward to your response!

Maria Bello

Director of Operations

Congressman James Moylan (GU-AL)

Cannon House Office Building, 228,

Washington, DC 20515 United States

Office: (202) 225-1188

Cell: (202) 285- 0518



From: Wil Castro <wilcastro671@gmail.com>

Date: Tuesday, May 13, 2025 at 8:01 PM

To: Bello, Maria <Maria.Bello@mail.house.gov>

Cc: senatorshellycalvo@gmail.com <senatorshellycalvo@gmail.com>, Senator Vince Borja <vince.borja@guamlegislature.gov>, Salas, Venessa <Venessa.Salas@mail.house.gov>, Vice



Legislative Delegation Visit to Washington, D.C. (June 8–14, 2025)

2 messages

Holstein, Carson <Carson.Holstein@ed.gov>

Fri, May 30, 2025 at 12:50 AM

To: "officeofsenatorshellycalvo@guamlegislature.gov" <officeofsenatorshellycalvo@guamlegislature.gov>

Cc: "Pilgrim, Christine" <Christine.Pilgrim@ed.gov>, "Kniseley, Charles" <Charles.Kniseley@ed.gov>, "Elledge, Amy" <Amy.Elledge@ed.gov>, IDEA <IDEA@ed.gov>

Good morning,

Thank you for your recent message regarding the upcoming visit of Guam's Legislative Delegation to Washington, D.C., from June 8–14, 2025. Copied on this email are Charles Kniseley, OSEP's Part B Program Specialist for Guam, and Amy Elledge, OSEP's Part C Program Specialist for Guam.

We are pleased to confirm your meeting with OSEP officials on Monday, June 9, from 11:00 a.m. to 12:00 p.m., at the Lyndon Baines Johnson Department of Education Building, located at 400 Maryland Ave SW, Washington, D.C. 20202. To ensure a smooth check-in process, we kindly request confirmation of the total number of attendees. For building security purposes, please provide the full names of all visiting delegates at your earliest convenience.

If you have any additional logistical needs or require further information in advance of the meeting, please do not hesitate to reach out. Should the above date and time not align with the delegation's schedule, please let me know and we will do our best to accommodate.

We look forward to welcoming the Guam Legislative Delegation to Washington, D.C.

Regards,

Carson Holstein
Customer Service Specialist
Office of Special Education and Rehabilitative Services (OSERS)
U.S. Department of Education

Email Address: carson.holstein@ed.gov

Phone number: (202) 987-0158





Wil Castro <wilcastro671@gmail.com>

Courtesy Visit w/Rep. King-Hinds

Matsuyoshi, Abigail <Abigail.Matsuyoshi@mail.house.gov>
To: "wilcastro671@gmail.com" <wilcastro671@gmail.com>

Fri, May 16, 2025 at 5:05 AM

Good Morning,

I hope you are well. Are you available Tuesday, June 10th from 1:30-2:00 pm EST for a courtesy visit with Congresswoman King-Hinds at 425 Cannon House Office building?

Thank you very much.

V/R,

Abigail

Abigail Matsuyoshi

Scheduler

Representative Kimberlyn King-Hinds (MP00)

425 Cannon House Office Building | Washington, DC 20515

202-225-2646

**Please Note: Any Washington-based meetings with Congresswoman King-Hinds are subject to change at any time pending committee business and impromptu meetings with other members. If a last minute schedule change occurs, the meeting will be handled by staff. Thank you in advance for your understanding.*



Wil Castro <wilcastro671@gmail.com>

Courtesy Visit w/Rep. King-Hinds

Wil Castro <wilcastro671@gmail.com>

Fri, May 16, 2025 at 5:17 AM

To: "Matsuyoshi, Abigail" <Abigail.Matsuyoshi@mail.house.gov>

Hafa Adai Abigail!
AMAZINGLY quick work on Matt DLG and your part.

I appreciate you both greatly.

Yes! Let's please confirm **Tuesday, June 10th from 1:30-2:00pm.**

I serve as the Primary Point of Contact for the Guam Senatorial Delegation that will be in DC from June 09 through June 13, 2025.

For your information, the delegation includes:

1. The Honorable Vicente Anthony (Tony) Borja Ada, Vice Speaker
2. The Honorable Vincent (Vince) Anthony V. Borja, Senator, and
3. The Honorable Shelly Vargas Calvo, Senator.

I will provide a list of attendees and a briefing paper on issues that may be brought up.

Should you have any questions or require additional information, please do not hesitate to contact me directly.

Thank you for your time and kind consideration.

-Wil

former Senator, 34th and 35th Guam Legislature
former Chief of Staff, Office of the Governor, CNMI

wilcastro671@gmail.com

1-671-929-6209

[Quoted text hidden]



Vice Speaker V. Anthony Ada <vicespeakertonyada@guamlegislature.gov>

Guam Senatorial Delegation's Request for Courtesy Meeting with Secretary Doug Burgum and Deputy Assistant Secretary Angel Demapan

Smith, Valerie V <Valerie_V_Smith@ios.doi.gov>

Thu, May 15, 2025 at 6:17 AM

To: Wil Castro <wilcastro671@gmail.com>

Cc: "Vice Speaker V. Anthony Ada" <vicespeakertonyada@guamlegislature.gov>, Senator Tony Ada <vanthonyada@gmail.com>, Sonya Concepcion <sonya@careertechguam.org>

Good Afternoon Wil

This is to confirm that I will add the meeting to the calendar for June 11 at 11am at Department of the Interior.

Also, please provide me with a list of attendees or you have any briefing documents for Deputy Assistant Secretary Angel Demapan's before the meeting.

Should you have any questions, please let me know.

[Quoted text hidden]



Re: Meeting Request-38th Guam Legislature and Secretary of US Department of Health & Human Services

1 message

Lok, Jamie (OS/IEA) <Jamie.Lok@hhs.gov>

Fri, May 30, 2025 at 6:16 AM

To: Senator Shawn Gumataotao <office.senatorshawn@guamlegislature.gov>, "vince.borja@guamlegislature.gov" <vince.borja@guamlegislature.gov>, "Vice Speaker V. Anthony Ada" <vicespeakertonyada@guamlegislature.gov>, "officeofsenatorshellycalvo@guamlegislature.gov" <officeofsenatorshellycalvo@guamlegislature.gov>
Cc: "Stevens, Lee (OS/IEA)" <Lee.Stevens@hhs.gov>

Hafa Adai,

I'm glad to hear the call earlier this week went well. As discussed, our office is directly coordinating meetings with several HHS agency leaders at HHS headquarters during Senators Ada, Calvo, and Borja's in-person visit on June 11 from 1-4pm. The communication will go through our office.

Please stay tuned for the agenda as it is confirmed and building arrival/security instructions. Please also reply to me with the names and titles of any additional staffers who will attend.

Best,
Jamie

Jamie Lok, MPH

Policy Advisor | Office of Intergovernmental and External Affairs (IEA)

U.S. Department of Health and Human Services | Office of the Secretary

From: Senator Shawn Gumataotao <office.senatorshawn@guamlegislature.gov>

Sent: Friday, May 23, 2025 3:22 PM

To: Lok, Jamie (OS/IEA) <Jamie.Lok@hhs.gov>

Cc: Vice Speaker V. Anthony Ada <vicespeakertonyada@guamlegislature.gov>

Subject: Re: Meeting Request-38th Guam Legislature and Secretary of US Department of Health & Human Services

Hafa Adai!

Thanks Jamie. Look forward to the discussion. Have a great holiday weekend. Be safe.

Senator Shawn Gumataotao

On Saturday, May 24, 2025, Lok, Jamie (OS/IEA) <Jamie.Lok@hhs.gov> wrote:

Thank you! I sent a calendar invite with MS Teams link to both email addresses on this thread.

Best,
Jamie

From: Vice Speaker V. Anthony Ada <vicespeakertonyada@guamlegislature.gov>

Sent: Friday, May 23, 2025 1:58 AM

To: Lok, Jamie (OS/IEA) <Jamie.Lok@hhs.gov>

Cc: Senator Shawn Gumataotao <office.senatorshawn@guamlegislature.gov>

Subject: Re: Meeting Request-38th Guam Legislature and Secretary of US Department of Health & Human Services

Hafa Adai Ms. Lok,

Thank you for reaching out. We would like to confirm the virtual meeting for **Wednesday, May 28, 2025 at 6:30 AM Guam Time**, which is **Tuesday, May 27, 2025 at 4:30 PM Eastern Time**.

Both **Vice Speaker Tony Ada** and **Senator Shelly Calvo** will be attending the meeting. Please let us know if any additional details are needed beforehand.

Si Yu'os Ma'ase'
Brenda Judicpa
Office Manager

On Fri, May 23, 2025 at 10:43 AM Senator Shawn Gumataotao <office.senatorshawn@guamlegislature.gov> wrote:

----- Forwarded message -----

From: **Lok, Jamie (OS/IEA)** <Jamie.Lok@hhs.gov>

Date: Friday, May 23, 2025

Subject: Meeting Request-38th Guam Legislature and Secretary of US Department of Health & Human Services

To: "office.senatorshawn@guamlegislature.gov" <office.senatorshawn@guamlegislature.gov>

Hafa Adai,

My name is Jamie Lok with the HHS Office of Intergovernmental and External Affairs (IEA). We would like to schedule a 30 minute virtual meeting to hear more about the Senator Gumataotao's letter and request. Please let me know your availability from the following times:

- Tuesday 5/27, 4:00-4:30pm or 4:30-5pm ET
- Wednesday 5/28, 4:00-4:30pm or 4:30-5pm ET
- Thursday, 5/29, 4:00-4:30pm or 4:30-5pm ET

Best,

Jamie

Jamie Lok, MPH

Policy Advisor | Office of Intergovernmental and External Affairs (IEA)

U.S. Department of Health and Human Services | Office of the Secretary

From: Senator Shawn Gumataotao <office.senatorshawn@guamlegislature.gov>

Sent: Tuesday, May 13, 2025 7:35 PM

To: Johnston, Darcie (OS/IEA) <Darcie.Johnston@hhs.gov>

Subject: Meeting Request-38th Guam Legislature and Secretary of US Department of Health & Human Services

Hafa Adai!

Please find attached from Senator Shawn Gumataotao.

Thank you.

Office of Senator Eulogio Shawn Gumataotao

Chairman, Committee on Public Safety, Emergency Management, and Guam National Guard

38th Guam Legislature

120 Father Duenas Avenue Capitol Plaza Building, Suite 103, Hagåtña, Guam 96910

(671) 647-1409/1411

Office of Senator Eulogio Shawn Gumataotao

Chairman, Committee on Public Safety, Emergency Management, and Guam National Guard

38th Guam Legislature

120 Father Duenas Avenue Capitol Plaza Building, Suite 103, Hagåtña, Guam 96910

(671) 647-1409/1411



Office of Vice Speaker V. Anthony Ada

38th Guam Legislature

I Mina'trentai Ocho Na Liheslaturan Guåhan

Guam Congress Building, 2nd Floor

163 Chalan Santo Papa

Hagåtña, Guam 96910

Phone: (671) 989-0855

Email: vicespeakertonyada@guamlegislature.gov

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Office of Senator Eulogio Shawn Gumataotao

Chairman, Committee on Public Safety, Emergency Management, and Guam National Guard

38th Guam Legislature

120 Father Duenas Avenue Capitol Plaza Building, Suite 103, Hagåtña, Guam 96910

(671) 647-1409/1411



Response to Legislative Delegation Visit to Washington, D.C. (June 8–14, 2025)

Fletcher, Jasmine - FNS <Jasmine.Fletcher@usda.gov>

Thu, May 29, 2025 at 9:56 PM

To: Office of Senator Shelly Calvo <officeofsenatorshellycalvo@guamlegislature.gov>

Cc: "Vice Speaker V. Anthony Ada" <vicespeakertonyada@guamlegislature.gov>, Senator Vince Borja <vince.borja@guamlegislature.gov>

Hi Tessa –

Thank you for confirming. Your meeting request has been approved and scheduled. I've sent a calendar invitation that includes the location logistics. Please be sure to provide any briefing materials and/or agenda two days before the meeting.

Please let me know if there is anything else I can assist with.

Have a lovely day.

Jasmine Fletcher
Sr. Administrative Support Specialist
Food, Nutrition, and Consumer Services

 U.S. DEPARTMENT OF AGRICULTURE
1400 Independence Ave. SW

Washington, DC 20250
P: (703) 305-2590

From: Office of Senator Shelly Calvo <officeofsenatorshellycalvo@guamlegislature.gov>
Sent: Wednesday, May 28, 2025 8:34 PM
To: Fletcher, Jasmine - FNS <Jasmine.Fletcher@usda.gov>
Cc: Vice Speaker V. Anthony Ada <vicespeakertonyada@guamlegislature.gov>; Senator Vince Borja <vince.borja@guamlegislature.gov>
Subject: Re: Response to Legislative Delegation Visit to Washington, D.C. (June 8–14, 2025)

Dear Jasmine,

Buenas yan Háfa Adai. Thank you for your response and for accommodating our meeting request. We appreciate the opportunity to engage with the USDA Food and Nutrition Service team during our upcoming Guam Legislative Delegation visit to Washington, D.C.

We confirm that the June 12, 11:30 AM time slot works for our delegation. The meeting will include Vice Speaker V. Anthony Ada, Senator Vincent Anthony V. Borja, and Senator Shelly V. Calvo. We look forward to discussing federal food security programs and collaborative opportunities that can support Guam's initiatives.

Please advise on any meeting logistics or materials needed in advance, and we will coordinate accordingly. Thank you again for your time and support.

Respectfully,

Tessa Mae Borja



Office of the People • Senator Shelly V. Calvo

Majority Whip & Chairwoman

Committee on Child Welfare, Youth Affairs, Senior Citizens, Women's Affairs, Disability Services, the Arts, Culture, Historic Preservation & Hagåtña Restoration

38th Guam Legislature

163 Chalan Santo Papa, Hagåtña, Guam 96910

T +1 (671) 989-5682

E officeofsenatorshellycalvo@guamlegislature.gov

On Wed, May 28, 2025 at 10:21 PM Fletcher, Jasmine - FNS <Jasmine.Fletcher@usda.gov> wrote:

Hi, Tessa –

I am responding to your meeting request with USDA during your upcoming Guam Legislative Delegation visit to Washington, DC from June 8- June 14th.

Our Food and Nutrition team is happy to host this meeting. I provided a couple of timeslots below that is available for USDA. Please let me know which timeslots works best for you. Happy to look at other options if need be.

June 11

2:45 PM

3:00 PM

June 12

11:30AM

USDA Attendees

- Jennifer Tiller, Chief of Staff to the Deputy Secretary and Senior Advisor to the Secretary for Food, Nutrition, and Consumer Services Food and Nutrition Service
- Shiela Corley, Chief of Staff for Food, Nutrition, and Consumer Services
- JC Miller, Administrator for Food and Nutrition Service

Thank you!

Jasmine Fletcher
Sr. Administrative Support Specialist
Food, Nutrition, and Consumer Services



U.S. DEPARTMENT OF AGRICULTURE

1400 Independence Ave. SW

Washington, DC 20250

P: (703) 305-2590

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In-person External Meeting | FNCS and 38th Guam Legislature

3 messages

SM.OSEC.FNCS.USEC <FNCS.USEC@usda.gov>

Thu, May 29, 2025 at 9:51 PM

To: "Miller, James (JC) - FNS" <James.Miller@usda.gov>, "Tiller, Jennifer - OSEC, DC" <Jennifer.Tiller@usda.gov>, "officeofsenatorshellycalvo@guamlegislature.gov" <officeofsenatorshellycalvo@guamlegislature.gov>, "Corley, Shiela - FNS" <shiela.corley@usda.gov>

*****Please be sure to provide agenda/briefing materials two days before the meeting.*****

Purpose: To discuss food security initiatives, program alignment, and funding support for our most vulnerable populations.

USDA Attendees

Jennifer Tiller - Chief of Staff to the Deputy Secretary and Senior Advisor to the Secretary for Food, Nutrition, and Consumer Services

Shiela Corley – Chief of Staff for Food, Nutrition, and Consumer Services

JC Miller – Administrator for Food and Nutrition Service

GUAM Attendees

Vice Speaker V. Anthony Ada

Senator Vincent Anthony V. Borja

Senator Shelly V. Calvo

Location:

[1400 Jefferson Drive Southwest](#)

Whitten Building, Suite 217-E

Washington, DC 20250

POC: Jasmine Fletcher – 703.305.2590

Directions:

If you are arriving via Metro, you will follow signs in the Smithsonian Station for the 'Jefferson Drive' entrance/exit. We are located in the Whitten Building on the corner of Jefferson and 12th, where you may enter from the main entrance. If you are a USDA employee, you should be able to enter by scanning your LincPass at the turnstile immediately in the lobby.

- Our office is located on the Second Floor in the East Wing at the very end of the hallway and has a sign that reads Food Nutrition and Consumer Services.

If you are a non-USDA visitor the guards will guide you through security and issue you a Visitors Pass. Visitors must be escorted by USDA Staff at all times; a member of our staff will meet you at the front entrance past security to escort you to our office.

Parking:

We do not offer on-site parking options for non-employee visitors, as all access to our property requires access to be pre-cleared by our security personnel. Therefore, we recommend you plan your trip through the public transit with the Washington Metropolitan Transit Authority (WMATA).

You may also find public parking near our location through the city's ParkMobile program at [Find Parking | ParkMobile](#). Unfortunately, we do not offer parking validation.

Entering the Whitten Building:

Visitors should enter the USDA Jamie L. Whitten Building 12th Street and Jefferson Drive, S.W. Mall entrance.

Visitors will pass through the security-screening checkpoint.

Visitors should present official photographic identification (driver's license, federal or international agency ID badge, or passport).



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 **invite.ics**
6K

Office of Senator Shelly Calvo <officeofsenatorshellycalvo@guamlegislature.gov> Fri, May 30, 2025 at 3:55 AM
To: "Vice Speaker V. Anthony Ada" <vicespeakertonyada@guamlegislature.gov>, Office of Senator Vince Borja
<office.senatorborja@guamlegislature.gov>

Dear Vice Speaker Ada and Senator Borja:

Please find in the email below details regarding the USDA FNS meeting.

Respectfully,
Tessa Mae Borja



Office of the People • Senator Shelly V. Calvo

Majority Whip & Chairwoman

Committee on Child Welfare, Youth Affairs, Senior Citizens, Women's Affairs, Disability Services, the Arts, Culture, Historic Preservation & Hagåtña Restoration

38th Guam Legislature

163 Chalan Santo Papa, Hagåtña, Guam 96910

T +1 (671) 989-5682

E officeofsenatorshellycalvo@guamlegislature.gov

[Quoted text hidden]

 **invite.ics**
6K

Vice Speaker V. Anthony Ada <vicespeakertonyada@guamlegislature.gov> Fri, May 30, 2025 at 8:53 AM
To: Office of Senator Shelly Calvo <officeofsenatorshellycalvo@guamlegislature.gov>

Håfa Adai Tessa,

Acknowledging receipt of your email. Thank you!

Sincerely,
Brenda Judicpa
Office Manager

[Quoted text hidden]

--



Office of Vice Speaker V. Anthony Ada

38th Guam Legislature

I Mina'trentai Ocho Na Liheslaturan Guåhan

Guam Congress Building, 2nd Floor

163 Chalan Santo Papa

Hagåtña, Guam 96910

Phone: (671) 989-0855

Email: vicespeakertonyada@guamlegislature.gov

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Vice Speaker V. Anthony Ada <vicespeakertonyada@guamlegislature.gov>

Meeting Request-38th Guam Legislature and Secretary of US Department of Education

Terricciano, Rebecca <Rebecca.Terricciano@ed.gov>

Thu, May 29, 2025 at 11:08 PM

To: Senator Shawn Gumataotao <office.senatorshawn@guamlegislature.gov>

Cc: "Warzoha, Stephen" <Stephen.Warzoha@ed.gov>, "Michael.D.Silvio@who.eop.gov" <Michael.D.Silvio@who.eop.gov>, "Vice Speaker V. Anthony Ada" <vicespeakertonyada@guamlegislature.gov>

Good morning!

I was able to move the meeting to Friday 6/13 at 11am. Will send an updated calendar invite.

Rebecca

From: Senator Shawn Gumataotao <office.senatorshawn@guamlegislature.gov>

Sent: Wednesday, May 28, 2025 7:44 PM

To: Terricciano, Rebecca <Rebecca.Terricciano@ed.gov>

Cc: Warzoha, Stephen <Stephen.Warzoha@ed.gov>; Michael.D.Silvio@who.eop.gov; Vice Speaker V. Anthony Ada <vicespeakertonyada@guamlegislature.gov>

Subject: Re: Meeting Request-38th Guam Legislature and Secretary of US Department of Education

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hafa Adai Rebecca!

Thanks for your email and your work on this. The Vice Speaker and the delegation from the Guam Legislature had secured a meeting with another Executive Branch agency just before your email was received this morning Guam time. Are you able to push the meeting to later in the week on Friday? Please advise.

Senator Shawn Gumataotao

Guam Legislature

On Thu, May 29, 2025 at 8:24 AM Terricciano, Rebecca <Rebecca.Terricciano@ed.gov> wrote:

Hello, all, we were able to schedule a meeting with members of our team on Wednesday, June 11 from 1:30-2pm in the Secretary's Conference Room. I will be sending a calendar invite to everyone on this email shortly.

Please note, our office is located at [400 Maryland Ave SW; Washington, DC 20202](#). When you arrive, you will have to go through security and sign-in. Once you do so, please call me at 202-251-0357 and I will come downstairs to escort